

Career & Technical Education Incentive Grants

Class of 2018 Application Process

Program At A Glance

The program grants school districts up to \$1,000 for each **GRADUATED** student that earns an industry-recognized certification in an occupational field facing workforce shortages.

- Only graduated Class of 2018 students should be submitted
- Other students should be submitted in the year they graduate

The program **GRANTS SCHOOL DISTRICTS UP TO \$1,000** for each student that earns an industry-recognized certification in an industry facing workforce shortages.

- Funds do not need to be obligated within the fiscal year received.
- Funds go to school districts, not students*
- Funds are intended to support programming that results in students earning these certificates.
- There is a maximum of \$3,500,000 in grant funding for this program *at this time*.*
- If more than 3,500 valid students are submitted, awards will be prorated among all applicants *at this time*.
- School districts are the only valid applicants for these grants.*

***NOTE: This is changed for 2019 Graduates**

FYI: Class of 2019 Students

(For Class of 2019 - NEXT year's application)

- This rule does NOT apply for applications to be submitted now by 9/30/2018 (Class of 2018)

IN 2018-19

- Students who earn a EMR, EMT, Firefighter 1, Firefighter 2, Firefighter Inspector in 2018-19 will get \$500
- The District will get \$1000 with no prorating

The program grants school districts up to \$1,000 for each student that earns **AN INDUSTRY-RECOGNIZED CERTIFICATION** in an industry facing workforce shortages.

- A list of approved certifications will be published each year.
- School districts can apply to add new certifications to the next year's list at <https://dwd.wisconsin.gov/det/cteincentive/>

2018 Application

- For **2018 GRADUATES only**
- Earned certificate BY August 30, 2018
- **4 Categories**
 - YA
 - State Certified Skills Co-op
 - Business & Industry
 - State Approved Technical College certificates

See the [Approved Certification List](#) to ensure that you are choosing the correct category

Common Mistakes

DOCUMENTATION:

- [SEE Approved Certification List](#) (last column) to determine what documentation is required
- **NEW- Copy documentation per student**
- Missing or Inappropriate documentation delays the verification process
- Keep a copy for your files

Common Mistakes

GRADUATION:

- Do NOT submit students other than those that graduated in 2018.
- Any other graduating classes will be disqualified AND must be re-submitted in the correct graduating year to be considered for funding.

Common Mistakes

CHILDCARE:

- All are registered on the DPI Skills Co-Op database BUT
- Asst Childcare Teacher (ACCT) and
 - Infant-Toddler (IT) are NOT Skills Co-Ops
 - These are Business & Industry certifications
- Skills Co-Op in Childcare is NOT the same as ACCT/IT

Common Mistakes

TECHNICAL COLLEGES CATEGORY:

- Dual Credit classes do NOT qualify UNLESS...
- They comprise a state-approved, embedded technical diploma (ETD), program AND...
- **Program Numbers** begin with 61-, 31-, 30-, 10-

Common Mistakes

CNA

- Passing the class is not the same as passing the license
- **If pass licensure: Submit as a B&I-**
Dept_of_HealthServices CNA license with
Registry number
- **If pass class BUT not licensure** AND the Tech
College class/program is also a **WTCS state-**
approved PROGRAM, then **submit as a WTCS-TC**
ETD; BUT only if did not get license!

Application Completion

- Obtain a WAMS ID
- Ask District Data/Security Administrator to assign you to CTE TIG
- Access app in ASM Access Portal (***NOT in WISEGrants***)
- Verify Name & District
- Add Student & Certification Information
- Repeat for each student

Application Submission

- Verify Certification List is complete
- Review information for accuracy
- Check Acknowledgements Box
- Click Submit
- Use Update or Delete buttons if changes need to be made.
- All edits **MUST** be completed **AND** submitted by September 30, 2018!

DEMO

- Written Directions with Screen Shots on webpage: <https://dpi.wi.gov/cte/technical-incentive>

Jennifer Janik
DPI Core Apps Team

Contact Information

- DPI Application & Funding Information
 - Robin.Kroyer-Kubicek@dpi.wi.gov
 - (608) 266-2022
- DWD Certification & Approved List Information
 - Jamie.Bernthal@dwd.wisconsin.gov
 - (608) 267-7210
- Application Technical Issues
 - <https://dpi.wi.gov/wisedash/help/ticket>
 - Choose “ASM” or “Other” and write in ‘CTE TIG’ in description